

# 2022학년도 여름학기 재등록 및 수강료 납부 안내

상명대 국제언어문화교육원의 한국어 정규과정에 재학하는 여러분께 감사드립니다. 상명대 국제언어문화교육원은 학기를 거듭하면서 재학생 여러분의 한국어 능력 향상 및 이를 통한 대학(원) 진학과 사회 진출을 위해 최선의 노력을 다하고자 합니다.

아래와 같이 상명대학교 국제언어문화교육원 2022년 여름학기 수강료 납부를 안내합니다.

2022년 4월

상명대학교 국제언어문화교육원 교학팀

아 래

1. 수납기간: 2022. 4. 11.(월)~2022. 5. 13.(금)

※ 기한 내에 수강료를 납부해 주세요. 부득이하게 납부가 늦어질 경우 반드시 교학팀(401)에 이야기해 주세요

(미리 이야기하지 않고 기간 내에 수강료 납부를 하지 않을 경우출입국사무소에 비자종료 신고가 될 수 있음).

2. 수납금액: 금1,500,000원

3. 수납방법: 자동이체 또는 무통장 입금

4. 수납계좌: 1005-201-890887 우리은행

5. 예금주명: 상명대학교

※ 학생 본인의 이름으로 입금해 주세요.

※ 수강료 납부 후 이체 확인증에 급반, 이름, 생년월일을 써서 교학팀(403호)에 제출해주세요.

## Summer Semester 2022 Registration

Thanks for your participating in Korean language program of International Language and Culture Education Center at Sangmyung University. We are doing our best to enhance your Korean language competence as much as you expect, to make you get admissions to universities or graduate schools and to bring you one step closer to your goals.

The detail information about enrollment for next term is as follows;

1. Period: April 11(Mon.)~May 13(Fri.)

※ Students are responsible for paying tuition fees in full by the tuition due date. If you cannot not pay your tuition by the due date, you should inform the administration office(Rm. #401).

(If not, your visa can be terminated. International Language and Culture Center has a duty to report this to the Immigration Service.)

2. Prescribed Sum: 1,500,000 Korean Won

3. Payment Method: Wire Transfer

4. Account Number: 1005-201-890887 우리은행(Woori Bank)

5. Account Holder: 상명대학교(Sangmyung University)

※ Please make sure that payments should be accompanied by the student's own name.

※ Please, write your name and class on the remittance receipt before you submit it to the administration office(Rm. # 403).

# Notice of Group Visa Extension Application

From year 2016, The Justice Ministry, Immigration office of South Korea implemented the Advance reservation system, Online application for extension one's visa, and Group application system in term to ease congestion of applicants.

Therefore we are receiving application from the students who want to extend their visa for Summer session 2022 as given bellow.

※ The students who want to extend their visa on urgent basis are not correspond to the following requirements, But they have to contact with Administration team (Room No.401).

o Applicants : Enrolled Students who exceed 70% of attendance rate.

\* (Students with less than 70% attendance rate are required to have an interview with Director, prior than extending their visa)

o Application Period

- May 18(Wed.)~May 20(Fri.) 10:00~12:00 a.m / 1:30 p.m~4:00 p.m.

o Application place : 1F of International Language and Culture Education Center

o Required documents : Application form (possessed by student support team),

Passport, Alien registration card, Evidential documents of the place of sojourn, Application fee ₩60,000,

Tuition Remittance Receipt(write your name, class, D.O.B. and Passport number on the remittance receipt)

Certificate of Balance (2,370,000 won or above)

(Certificate of Enrollment(재학증명서) not required)

o General guidelines

- In case of group application, it takes about 7 to 15 days and it could take more time depending on the situation of the immigration office.
- If the student visa is not extended via Group application, student should make an online reservation and visit to the immigration office individually.
- Please visit Administration team (Room No. 401) in person. to get you Alien Card.

**Administration team at International Language and Culture Education Center**

# 공지/Notice/公告/THÔNG BÁO

## ▶ Please visit and make a reservation at the Immigration and Foreign Affairs

Office before extending your visa. Reservations may be difficult due to the large number of applicants, so please make a reservation on the website ([www.hikorea.go.kr](http://www.hikorea.go.kr)) in advance and prepare the necessary documents (you can make a reservation two months in advance.)

## ▶ Required documents for visa extension

- 1) Application form (You can pick up at the International Language and Culture Education Center & Immigration and Foreign Affairs Office)
- 2) Passport
- 3) Alien registration card
- 4) Certificate of enrollment (Apply at the International Language and Culture Education Center office # 403)
- 5) Proof of payment of tuition fees form (Apply at the International Language and Culture Education Center office # 403)
- 6) Proof of Residency
  - Residents of "Gosiwon": "Gosiwon" payment receipt (entry contract) and a copy of business registration certificate of "Gosiwon"
  - Residents of ordinary residence: housing contract (If the contract is not under the applicant's name, one is required to submit a copy of the accommodation provider's ID card & "Confirmation of Residence/Accommodation".)
- 7) Processing Fee : 60,000 won (purchase a revenue stamp of government of the Republic of Korea at the Immigration and Foreign Affairs Office and submit it with documents)
- 8) Certificate of Balance (2,370,000 won or above)
  - ※ Living expenses for one month 790,000 won x 3 months (one semester) = 2,370,000 won

▶ If you have any inquiries, please contact office # 401.

Thank you.